

The regular meeting of the Villenova Town Board, August 11, 2021 at 1094 Butcher Road, South Dayton NY was called to order by Supervisor Park at 7:00PM after the Pledge to the Flag.

Present: **Yvonne Park** - **Supervisor**
 Keith Butcher - **Councilmember**
 Nathan Palmer - **Councilmember**
 Daniel DiStasio - **Councilmember**

Absent: **Sarah LoManto** - **Councilmember**

Others Present:
 Doug Rumsey - **Highway Superintendent**
 sign in sheet attached at the end of the minutes

Recording Secretary:
 Julie Goodway - **Town Clerk**

*****A MOTION** was made by Nathan Palmer and seconded by Daniel DiStasio WHEREAS, minutes of the July 14, 2021 meeting be accepted as presented by Town Clerk Goodway.

Adopted: **Park** - **aye**
 Butcher - **aye**
 Palmer - **aye**
 DiStasio - **aye**
 LoManto - **absent**

Reports:

Town Clerk – received and disbursed a total of \$104.00 and presented a check in the amount of \$94.00 to the Supervisor for the portion of town fees collected. The clerk discussed the need for a new copier/fax/scanner, we have had our current machine since 06 and no longer faxes out. After a brief discussion

*****A MOTION** was made by Dan DiStasio and seconded by Nate Palmer authorizing the clerk to seek quotes from Axiom and Eagle for a copier/fax/scanner. The board directs her to seek quotes for purchase and lease to present at the next regular meeting.

Adopted: **Park** - **aye**
 Butcher - **aye**
 Palmer - **aye**
 DiStasio - **aye**
 LoManto - **absent**

Justice: received and disbursed a total of \$347.00, presented a check to the Supervisor 8/2/21. Noted the board audited the court books on 6/29/21 and there were no findings.

*****A MOTION** was made by Dan DiStasio and seconded by Keith Butcher WHEREAS the annual audit of the court books was conducted on June 29, 2021 at 10AM by Yvonne Park in the presence of the Town Assessor and Clerk, the Supervisor reports – no findings. All receipts and disbursements agree with the records that are computer generated and hand written, ledger style, and with the NYS Comptroller monthly reports. Duplicate deposit tickets and receipts are being utilized and all are accounted for. Bank accounts are reconciled in a timely manner and were checked for accuracy. Monthly reports to the board and comptroller are in compliance with NYS Comptroller’s Office of Court Reporting.

Adopted: **Park** - **aye**
 Butcher - **aye**
 Palmer - **aye**
 DiStasio - **aye**
 LoManto - **absent**

Highway Superintendent – His department has been ditching, trying to get Fluker Hill repaired; it’s slow right now in part due to the weather and vacation time for employees; the Western Star is still not repaired; work on South Hill is due to begin, weather permitting; they will be painting plows; the new truck may be received as early as November/December; they’ve had equipment issues with the Paystar – hole in tank, they will take it apart to see if it’s something they can repair in house; there is no AC in the older trucks and it’s been uncomfortable for the guys.

Supervisor – Paid all bills, made deposits, payroll completed; issued copies of the financial report as prepared by Bahgat & Laurito Bahgat. Read the following memo to the board



Officers
Shari Dan Bahgat, CPA
Laurito Bahgat, CPA, CFM
Liam L. Napoli, CPA

MEMO

Monday, August 09, 2021
From: Daniel Laurito

To: Town Supervisor and Members of the Board

On March 11, 2021, President Biden signed the American Rescue Plan Act (ARPA) of 2021 into law. ARPA included Coronavirus State and Local Fiscal Recovery Funds to bring financial relief for state, local, territorial, and Tribal governments to respond to the COVID-19 emergency.

One of the eligible uses of the ARPA funds is to replace revenue lost during the pandemic. The Department of Treasury has issued regulations regarding the calculation of revenue loss. Revenue loss can be calculated at four points in time: December 31, 2020, December 31, 2021, December 31, 2022 and December 31, 2023.

In addition to calculating revenue loss, non-entitlement units of local government will be required to submit a project and expenditure report annually and the first report is required to be submitted by October 31, 2021. The subsequent annual reports must be submitted by October 31 each year.

There may also be additional requirements to be in compliance with ARPA that we may be made aware of at a future time.

We would be happy to consult with the Town regarding ARPA and assist you make the required calculations and reports. Since these services are outside of the scope of our normal bookkeeping services, our hourly rate of \$125/hour will apply. ARPA does provide for the use of ARPA funds to cover the costs of consultants to assist with managing and administering the funds. This includes costs to support effective management and oversight to ensure compliance with legal, regulatory, and other requirements. The cost of our service fits the preceding requirements.

Please let us know if you would like us to provide these services to your town.

As always, we appreciate your continued business.

Sincerely,

Daniel Laurito

***A MOTION was made by Nate Palmer and seconded by Keith Butcher authorizing the Supervisor to enter into an agreement with the accounting firm, Bahgat & Laurito Bahgat appointing them as lead agent in determining where and how to spend the recovery monies and to file all the necessary reports.

Adopted:	Park	- aye
	Butcher	- aye
	Palmer	- aye
	DiStasio	- aye
	LoManto	- absent

Supervisor continued with – she received the sales tax check for the quarter and it is \$75,000/plus. The town budget lines have now been met, this is an increase of what was budgeted for.

***A MOTION was made by Dan DiStasio and seconded by Keith Butcher WHEREAS General Vouchers #70-77 totaling \$2,484.89 with General Prepay #45-52 totaling \$8,120.17 and Highway Vouchers#103 – 114 totaling \$9,262.45 and Ball Hill Abstracts 99 and 100 totaling \$16,616.61 were submitted, reviewed and approved for payment.

Adopted:	Park	- aye
	Butcher	- aye

Palmer - aye
DiStasio - aye
LoManto - absent

***A MOTION was made by Keith Butcher and seconded by Nate Palmer to accept all department head reports as given.

Adopted: **Park** - aye
Butcher - aye
Palmer - aye
DiStasio - aye
LoManto - absent

Privilege of the floor was given;

Clyde Rodgers of Rodgers & Son addressed the town regarding the purchase of the new tractor from Monroe Tractor. He thanked the town for the past business and hopes they can maintain a good relationship but felt he should have been given the opportunity to bid on a tractor and that he had one slightly smaller, 110 hp on his lot that would have cost about 40K less than what the town spent, and would have been adequate for what the towns needs are. Doug explained that he went off source well, state bid; he talked with the guys in the department, specifically Michael Walker; and this tractor was sitting on the lot, so he went with it. Supervisor Park thanked Mr. Rodgers and appreciates his input and business relationship and hopes to maintain a good relationship in the future. Dan DiStasio did interject with “we should stay local whenever possible”, ‘and that going forward the town should look locally first.’

With no further comments, and no further business;

***A MOTION was made by Yvonne Park and seconded by Nate Palmer to adjourn meeting at 7:25PM.

Adopted: **Park** - aye
Butcher - aye
Palmer - aye
DiStasio - aye
LoManto - absent

Respectfully submitted,
 Julie Goodway
 Villenova Clerk

TOWN OF VILLENOVA - BOARD MEETING

SIGN IN SHEET	
NAME	ADDRESS
1 <i>Sue Palmer</i>	<i>Smith Rd, Forestville</i>
2 <i>Cheryl Ann Rodger</i>	<i>C. Clark</i>
3 <i>Don Ray</i>	<i>1</i>
4 <i>Kathy Seefeld</i>	<i>1068 Butcher Rd</i>
5 <i>Fred Yauch</i>	<i>1068 Butcher Rd.</i>
6 <i>Susan Beckwith</i>	<i>12183</i>
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BY: JULIE GOODWAY - TOWN CLERK DATE:	

ALL UNVACCINATED FOR COVID19 MUST MASK UP