

The regular meeting of the Villenova Town Board held Oct. 14, 2020 at 1088 Butcher Road, South Dayton NY was called to order by Supervisor Park at 7:00PM after the Pledge to the Flag.

Present: **Yvonne Park** - **Supervisor**
 Sarah LoManto - **Councilmember**
 Keith Butcher - **Councilmember**
 Nathan Palmer - **Councilmember**
 Donald Chase - **Councilmember**

Others Present:
 Doug Rumsey - **Highway Superintendent**
 Donald Michalak - **Town Attorney**
 Sue Palmer - **Resident**
 Tina Graziano - **Resident**

Recording Secretary:
 Julie Goodway - **Town Clerk**

***A MOTION was made by Keith Butcher and seconded by Donald Chase WHEREAS, minutes of the Sept. 9th meeting and the special meeting, Sept. 21 is accepted as presented by Town Clerk Goodway.

Adopted: **Park** - **aye**
 LoManto - **aye**
 Butcher - **aye**
 Palmer - **aye**
 Chase - **aye**

Reports:

Town Clerk – received and disbursed \$173.00, presented a check to the Supervisor in the amount of \$161.00 for the portion of town fees collected. Still working on getting up and running with the hunting and fishing licenses.

Justice – received and disbursed \$503.00, presented a check to the Supervisor Oct 1, 2020.

DCO – written report issued.

Highway Superintendent – roads are in good shape, prepping the trucks for winter, asked the boards pleasure regarding needed repairs to the 1979 roller, repairs will cost about \$675.15. After a brief discussion with the board, and the board reviewed the procurement documentation;

***A MOTION was made by Nathan Palmer and seconded by Sarah LoManto approving the purchase of the parts for the 1979 roller from Buffalo Clutch at a cost not to exceed \$675.15.

Adopted: **Park** - **aye**
 LoManto - **aye**
 Butcher - **aye**
 Palmer - **aye**
 Chase - **aye**

Supervisor Park reported, bills were paid, monies deposited, payroll met, and issued copies of the financial report as prepared by Bahgat & Laurito Bahgat.

Bid opening – 7:15PM – 1991 Truck. It is noted 3 sealed bids were received.

1. David Barnes - \$ 1,057.00
2. Michael Emke-Walker - \$ 1,601.00
3. Larry Thies - \$ 3,151.00

***A MOTION was made by Sarah LoManto and seconded by Keith Butcher to award the bid for the 1991 Ford truck to Larry Thies in the amount of \$ 3,151.00.

Adopted: **Park** - **aye**
 LoManto - **aye**
 Butcher - **aye**
 Palmer - **aye**
 Chase - **aye**

Attorney Michalak explained the need for an easement for town access to the Hamlet Cemetery from landowner Benny Bottita.

***A MOTION was made by Sarah LoManto and seconded by Nathan Palmer authorizing Supervisor Park to complete the final document and execute the easement between Benny Bottita and the Town for the purpose of accessing necessary improvements to the Hamlet Cemetery.

Adopted: **Park** - **aye**

LoManto - aye
Butcher - aye
Palmer - aye
Chase - aye

***A MOTION was made by Yvonne Park and seconded by Donald Chase; **BE IT HEREBY RESOLVED**, the Town of Villenova Standard Work Day for Elected and Appointed Officials for the purpose of determining days worked reportable the New York State and Local Retirement System:

ALL ELECTED OFFICIALS
FIVE DAY WORK WEEK, SIX HOUR DAYS

Supervisor
 Councilperson
 Town Clerk/Receiver of Taxes
 Justice

FIVE DAY WORK WEEK, EIGHT HOUR DAYS

Superintendent of Highways
 Machine Equipment Operators

ALL APPOINTED OFFICIALS
FIVE DAY WORK WEEK, SIX HOUR DAYS

Town Attorney
 Assessor
 Code Enforcement Officer
 Zoning Board of Appeals Members
 Court Clerk

Adopted: **Park** - aye
LoManto - aye
Butcher - aye
Palmer - aye
Chase - aye

Correspondence read from Pine Valley Central School. A copy is on file with the clerk.

***A MOTION was made by Sarah LoManto and seconded by Nathan Palmer **WHEREAS**, General Vouchers #95 – 100 totaling \$1,253.21, General Prepays #60 – 67 totaling \$7,149.83 and Highway Vouchers #122- 133 totaling \$5,147.37 were submitted, reviewed and approved for payment.

Adopted: **Park** - aye
LoManto - aye
Butcher - aye
Palmer - aye
Chase - aye

***A MOTION was made by Nathan Palmer and seconded by Sarah LoManto to declare the brine tank surplus.

Adopted: **Park** - aye
LoManto - aye
Butcher - aye
Palmer - aye
Chase - aye

***A MOTION was made by Yvonne Park and seconded by Nathan Palmer **WHEREAS** the brine tank has been declared surplus that it be advertised as such and sold by sealed bid to be opened 11/4/2020.

Adopted: **Park** - aye
LoManto - aye
Butcher - aye
Palmer - aye
Chase - aye

after review of the tentative 2021 budget and with no changes;

***A MOTION was made by Sarah LoManto and seconded by Nathan Palmer approving the 2021 Tentative Budget as is with no changes. It is **HEREBY RESOLVED** the Tentative 2021 Budget now becomes the 2021 Preliminary Budget.

Adopted: **Park** - aye
 LoManto - aye
 Butcher - aye
 Palmer - aye
 Chase - aye

*****A MOTION** was made by Keith Butcher and seconded by Donald Chase pursuant to the town budget calendar as established by the Office of the State Comptroller, the next regularly scheduled town board meeting will be held November 04, 2020 at 7:00PM at the Highway Building due to the COVID-19 crisis and requirement to socially distance, THEREFORE the Preliminary Budget for the Town of Villenova for the year beginning January 1, 2021 has been completed and filed in the office of the Town Clerk, where it is available for inspection by any interested persons during regular business hours. **FURTHER NOTICE IS HEREBY GIVEN** the Town of Villenova Board will meet and review such budget and hold a **PUBLIC HEARING** at 7:15PM, November 04, 2020 at the Town Hall. Pursuant to Section 108 of the Town Law, the proposed salaries of the Town Officials are hereby specified:

Highway Superintendent - \$38,760.00/year
 Town Clerk - \$13,872.00/year
 Supervisor - \$8,000.00/year
 Council persons (4) - \$1,000.00/each per year

Adopted: **Park** - aye
 LoManto - aye
 Butcher - aye
 Palmer - aye
 Chase - aye

with privilege of the floor having been extended and no comments made;

*****A MOTION** was made by Yvonne Park and seconded by Nathan Palmer to adjourn meeting at 7:28PM.

Adopted: **Park** - aye
 LoManto - aye
 Butcher - aye
 Palmer - aye
 Chase - aye

Respectfully submitted:
Julie Goodway/Villenova Clerk