

The reorganizational meeting of the Villenova Town Board held Jan. 4, 2016 at 1094 Butcher Road, South Dayton NY was called to order by Supervisor Ardillo at 7:00PM after the Pledge to the Flag.

*It is noted the Oath's of office for the Supervisor, Town Clerk, Attorney, and Councilmember's were administered moments prior to the call to order. Highway Superintendent refused to sign the oath at this time.*

**Present:**  
**Richard Ardillo** - Supervisor  
**Westley Tessey** - Councilmember  
**Angelo Graziano** - Councilmember  
**Sarah LoManto** - Councilmember  
**Keith Butcher** - Councilmember

**Others Present:**  
**Judith Howard Rose** - Interim Highway Superintendent  
**Donald Michalak** - Town Attorney

**Recording Secretary:**  
**Julie Goodway** - Town Clerk

All board members and the town supervisor having been given ample time (via emails after the November election), to review the following documents:

\*\*\*A MOTION was made by Angelo Graziano and seconded by Sarah LoManto, WHEREAS, the Town of Villenova Procurement Policy, Employee Handbook, Violence in the Workplace Policy, Building Code Fee Schedule and the Town of Villenova Ethics Policy, having been reviewed, be approved and adopted.

**Adopted:**  
**Ardillo** - aye  
**Tessey** - aye  
**Graziano** - aye  
**LoManto** - aye  
**Butcher** - aye \*carried

\*\*\*A MOTION was made by Westley Tessey and seconded by Keith Butcher to make the following appointments:

Planning Board – Jerry Park, Joseph Goodway  
Zoning Board of Appeals – David Kelley, Benny Bottita  
Highway Account Clerk – Richard Ardillo  
Court Clerk – Julie Goodway  
Code Enforcement Officer – David Crossley  
Registrar – Julie Goodway  
Deputy Registrar (Sub Registrar's) – Jerry Park, Colleen Goodway  
Deputy Town Clerk(s) – Jerry Park, Colleen Goodway  
Historian – Barbara Wise  
Dog Control Officer – Kristine Wiles  
Town Attorney – Donald Michalak

**Adopted:**  
**Ardillo** - aye  
**Tessey** - aye  
**Graziano** - aye  
**LoManto** - aye  
**Butcher** - aye \*carried

\*\*\*A MOTION was made by Angelo Graziano and seconded by Sarah LoManto designating the following:

Board Meetings will be conducted on the second Wednesday of each month at 7:00PM  
Official Newspaper – Observer (Dunkirk, NY)  
Official Depositor – Evan National Bank – Forestville, NY  
Mileage reimbursement -\$.45/per mile while conducting official business  
South Dayton American Legion – Patriotic Observance  
The Town Hall Official Polling Place

**Adopted:**  
**Ardillo** - aye  
**Tessey** - aye  
**Graziano** - aye  
**LoManto** - aye  
**Butcher** - aye \*carried

\*\*\*A MOTION was made by Angelo Graziano and seconded by Keith Butcher authorizing the Highway Superintendent to enter into agreement with Chautauqua County to spend Item 1 monies.

By order of the same motion



All Elected Officials

Supervisor  
Councilperson  
Town Clerk/Receiver of Taxes  
Justice

Five day work week, six hour days

Superintendent of Highways  
Machine Equipment Operators

Five day work week, eight hour days

Appointed Officials

Town Attorney  
Assessor  
Code Enforcement Officer  
Members of the Zoning Board of Appeals  
Members of the Planning Board  
Court Clerk

Five day work week, six hour days

<b>Adopted:</b>	<b>Ardillo</b>	<b>- aye</b>	
	<b>Tessey</b>	<b>- aye</b>	
	<b>Graziano</b>	<b>- aye</b>	
	<b>LoManto</b>	<b>- aye</b>	
	<b>Butcher</b>	<b>- aye</b>	<b>*carried</b>

\*\*\*A MOTION was made by Westley Tessey and seconded by Angelo Graziano to adjourn meeting at 7:15PM.

<b>Adopted:</b>	<b>Ardillo</b>	<b>- aye</b>	
	<b>Tessey</b>	<b>- aye</b>	
	<b>Graziano</b>	<b>- aye</b>	
	<b>LoManto</b>	<b>- aye</b>	
	<b>Butcher</b>	<b>- aye</b>	<b>*carried</b>

Respectfully Submitted,  
Julie Goodway  
Town Clerk